



TAUNTON MUNICIPAL AIRPORT  
COMMISSION

MINUTES OF MEETING  
October 28, 2009

Commissioners: Charlie Menard, Chairman  
Maryan Nowak, Vice Chairman  
Bob Adams  
Carolyn Basler  
Fred Terra

Airport Manager: Dan Raposa  
Assistant Airport Manager: Joe Lawlor  
Recording Secretary: Gwendolyn Borden

Others in Attendance: Eric LeGuelaff, Jacobs Engineering  
Allister Charles and Marlene Britto of Black Air Foundation  
John McGrath, Dick Rodier

Meeting called to order at 7:00 p.m. by Chairman Menard.

Eric LeGuelaff of Jacobs Engineering submitted a written Project Status report (see Attachment A for report specifics) and read the report for all in attendance. The only item on the report is the Design and Permitting for the Rehab of Runway 4-22 and Connector Taxiway, which was discussed at a MEPA public hearing on 9/30 to discuss the projects proposed in the ENF. MEPA has extended the date for submittal due to items needing clarification from Jacobs Engineering on behalf of the airport. Eric will provide a list of direct abutters to the airport for notification. Fred asks when the determination will be made on the surface material for 4-22? Eric stated discussions will take place in the next step or two in the process of the project. Charlie reported for a point of information that the negotiations between the airport and Jacobs Engineering for the sense of the contracts have been concluded and the contracts now address the issues that were brought to the table and contracts have been signed. Carolyn stated that she attended the MEPA meeting here along with other commissioners and she wants to thank Eric and Maryann Magner, representatives from Jacobs. They conducted the meeting very professionally and it went very well. It was obvious that there were open lines of

Minutes: September 30, 2009 – Fred: motions to accept as submitted. Carolyn: seconds. All in favor, unanimous. So voted.

Treasurers' Report – Income \$27,165.33, Expenses \$34,461.42 for a Negative Monthly Cash Flow of -\$7,296.09. Maryan: motions to accept the report subject to audit and authorize the processing of the bills for payment. Fred: seconds. All in favor, unanimous. So voted.

**Airport Managers' Report** – Dan reported on the following:

1. **Fuel Survey** – Fuel prices for TMA are currently \$4.20/gallon for credit purchases and \$4.08 for cash purchases. With the last delivery we were able to drop our price by \$0.16/gallon.
2. **Airport Users' Forum** – next meeting scheduled for January 27, 2010 at 6:45 p.m. (At the end of tonight's meeting it was agreed to suspend this meeting for lack of interest.)
3. **Airside Inspections** – purchased some bulbs, luma-curves are out. Previous lights (Crouse-Hinds) were one size bulb fit all. With the Siemens equipment we have a certain bulb for the luma-curve signs, another for the end lights, another for the runway, and another for the taxiway. So we've been doing general maintenance on the lights changing bulbs and couplings. We're up and running and not aware of any lights out at this time. Dan has called TMLP on some of their lights that need repair.
4. **Segmented Circle Repair** – is becoming more of a hopeless situation each time we get water. We need to have dry spell to be able to dig down the 4' needed to find the wire and just about ready to give up.
5. **Attended Old Colony Historical Society talk on Early Aviation by Fred Morin** – Dan found it to be well attended and very informative and was a great presentation. Maryan brought down several copies of our book on the history of our airport.
6. **Attended MEPA Meeting 10/21** – reported on earlier in project status. It was a good meeting and for the record, four commissioners were able to attend and it went quite well.
7. **Issued Correspondence RE: Delinquent Accounts** - Dan spoke with one person who disagreed with airport policies regarding fees. Dan also advised the commissioners that a certified return receipt letter was sent, received and signed for.

8. **Equipment Driver List was Prepared and Distributed as requested**
9. **Dan will be on Vacation 11/3/09 through 11/19/09** – and has secured the help of commissioners Bob and Fred and Assistant Manager Joe Lawlor in his absence.

Charlie asked Dan with regard to the Airport Users Forum, to suspend the meetings due to the lack of interest and participation, but to put something in the newsletter asking users to keep their eyes open for any activity out of the ordinary and to inform us as soon as practical of any issues.

Carolyn asked about the accessibility of the equipment in Dan's absence? Dan noted that the garage is very cramped for space and equipment needs to be moved out of the garage on a daily basis to access other equipment needed.

#### **Old Business**

1. **Atlantic Flight Center Lease Update** – Charlie stated that he has given them a paragraph that was Amendment #1, an amendment for the purpose of clarification of the leasees' responsibility for the upkeep of the building for actions of themselves, their employees and/or patrons. He feels they will have this review by their legal counsel and we will wait to hear from them.
2. **Skydive Newport Inquiry** – We have received a follow-up letter from Marc Tripari and expect more information from him in the next few days.
3. **Pay Phone Update** – Charlie stated that law mandates that the phone be kept there. The good news is that Charlie spoke with Dick Bunker and it seems most of the airports have lost their pay phones due to lack of use or not enough revenue and the phone company has pulled them. Charlie got the okay to have the phone removed. Charlie instructed Dan to get the ball rolling to have the phone removed right down to including the base.

**New Business**

**1 & 2 Discussed Earlier: Open Snow Bids and Black Air Requests Presentation**

3. **Building 30 Lease update** – Dan has been in discussion with Mel Hench who has been looking for somewhere to relocate his aircraft and will be purchasing Building 30. Dan has given him all the information he needs with regards to leases and fees. Mel will be clearing up the money owed to the airport. His lease will be under the same terms and conditions as the previous tenant. Maryan suggests that Mr. Hench be notified in writing that the area that he will be leasing will be impacted during rehab of 4-22.
4. **Reminder – Review/Set Rates and Fees for 2010 at November Meeting**
5. **Reminder – Review Fuel Discount Program at November Meeting**

**Public Input – None**

**Maryan: motions to adjourn at 8:45 p.m. Fred: second. All in favor, unanimous. So voted**

**Next meeting November 25, 2009 at 7:00 p.m. in the Leonard F. Rose SRE Building**

**1Action Items:**

- ⇒ **Segmented Circle Repair – Dan**
- ⇒ **Pay Telephone – Dan**

ATTACHMENT  
A

## **Project Status**

Taunton Airport Commission Meeting  
October 28, 2009  
Jacobs Engineering Update

**1. Design and Permitting for the Rehabilitation of Runway 4-22 and Connector Taxiway [FAA AIP No. 3-25-0047-19-2009]**

MEPA held a public meeting to discuss the projects proposed in the ENF which was submitted September 30, 2009. The document included the follow projects for environmental review:

- Rehabilitate Runway 4-22 and Construct Connector Taxiway A (T/W A)
- Grade the Southside Site For Future Hangar Development
- Construct Southside Connector Taxilane
- Construct Westside Turf Apron and Apron Connector Road
- Construct Southside Hangars

The MEPA date to submit comments regarding these projects was October 27, 2009. Due to comments that would require clarification from Jacobs on behalf of the airport, MEPA has extended the review period to November 16<sup>th</sup>, 2009. As a result, a decision from MEPA has been extended to November 25<sup>th</sup>, 2009.